



ECA+ EXHIBITION POLICY INFORMATION

Exhibition Policies

Artists will be provided with the exact dates of exhibit by ECA+ prior to the exhibition. Exhibitors are required to display work that reflects the initial proposal. Exhibiting artists may coordinate their own gallery sitting hours when the ECA+ is not scheduled to be open.

Hanging & Uninstalling

Artists should be available to hang and deliver work by the agreed date. Please provide a list of work, including title, dimensions, media, and price. The gallery is outfitted with a hanging system. Minimal usage of nails is requested, however exceptions are understood. When uninstalling the exhibiton, exhibitors must repair walls and leave gallery as found upon installation.

The gallery does not currently provide pedestals for 3-dimensional objects.

Marketing

ECA+ will provide exhibition information and images to local media and websites. Exhibitors are required supply a high resolution image, bio, c/v, and exhibition description to ECA+ one month before the exhibition. Announcements of the exhibition will be included on the ECA+ website and ECA+ email newsletters. Artists will responsible for creating and circulating their own print materials including post-cards, flyers, signage, and labels. ECA+ is available to provide media assistance.

Sales and Fees

ECA+ requires 25% of all exhibition sales. Checks should be made payable to City of Easthampton/Easthampton City Arts+. Proceeds of the sales go towards ongoing maintenance of the gallery and overhead costs.

Receptions

Opening receptions are provided by ECA+. ECA+ exhibition openings coincide with Art Walk Easthampton which occurs on the second Saturday of every month. Artists may be asked to provide food and refreshments.

Gallery Hours

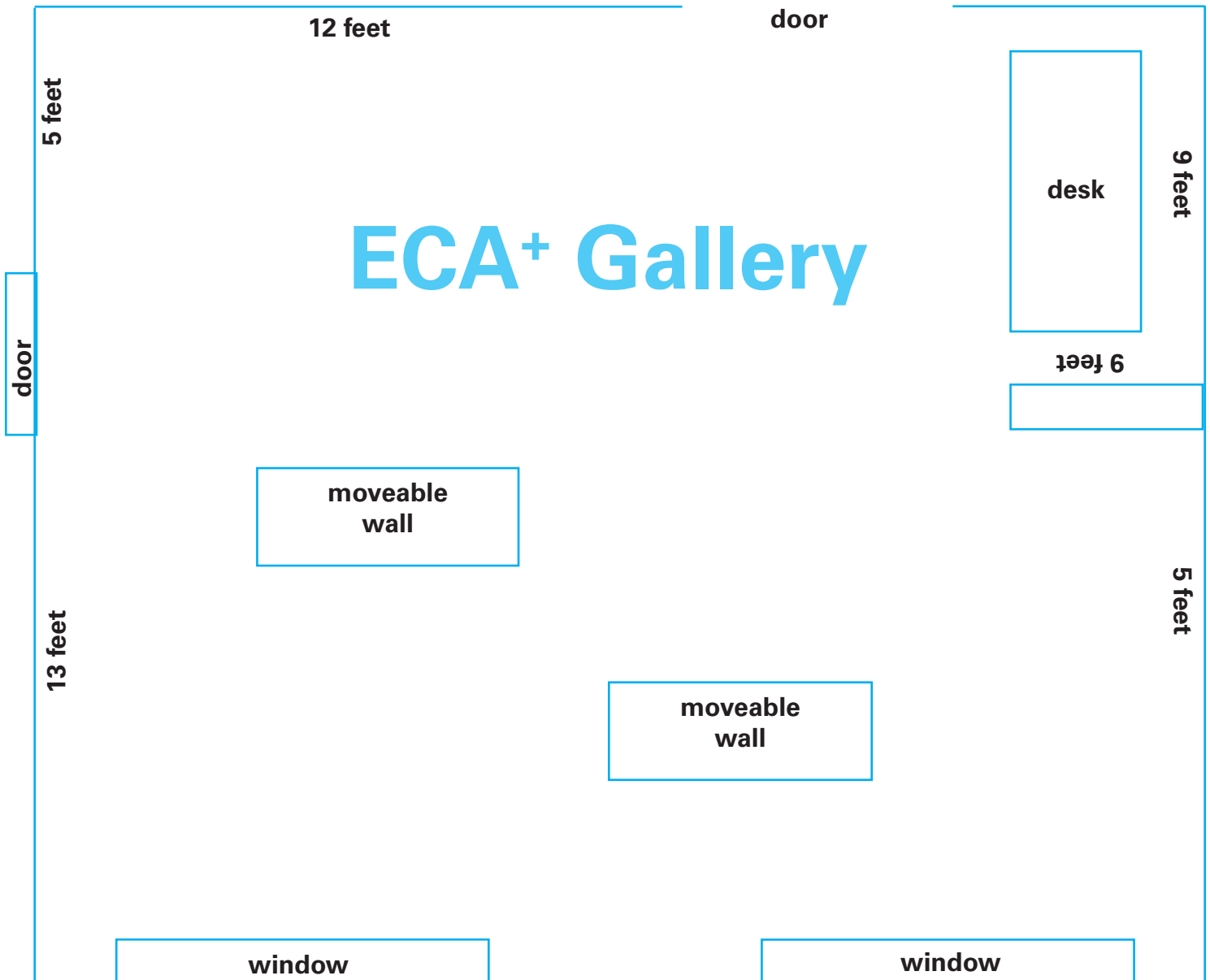
Please note that the gallery is sometimes used for meetings and community receptions. Although regular hours are kept, occasional external meetings call for the gallery to close for a short duration.

Insurance

All displayed work is shown at the artist's own risk. Displayed work at ECA+ is not covered by insurance.

Exhibition Waiver Form

All exhibitors will be required to sign the Exhibition Waiver Form that expresses the exhibitor has read the requirements of an exhibiting artist at the ECA+ Gallery.





EXHIBITION WAIVER FORM

The following dates to be determined by ECA+

Exhibiting Artist: _____

Exhibition Title: _____

Installation Date: _____

Opening Date: _____

Reception Date: _____

Closing Date: _____

Uninstall Date: _____

Obligation of Exhibitors/Curators/Artists:

All materials are displayed at the exhibitor's own risk. I agree to deliver and unistall on the selected dates provided. I have read and understand the ECA+ exhibition policies in-full. ECA+ retains the right to remove any work that does not abide by these policies.

_____ Date	_____ Signature of Artist/Exhibitor
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Address _____

Phone _____

Please note:

This waiver form may be used for Chamber Gallery exhibiting artists too.